

# NTM Homes

SERVING THOSE WHO HAVE SERVED



## STAFF NEEDS

**Our desire** at NTM Homes is to serve the Lord by caring for those who have spent their lives serving Him. **Our vision** is to provide a nurturing and caring environment for our residents as well as to attempt to meet both the physical and spiritual needs of our dear residents. **Our urgent prayer** is for more staff—for team players who have a willing heart to serve those who have served.

**Our needs** are...

### **Mechanic (40 hours)**

One who will assist the Maintenance Director and Staff Team in maintaining NTM Homes vehicles and equipment.

### **General Maintenance (40 hours)**

One who assists the Maintenance Director and Staff Team in maintaining NTM Homes housing and facilities. (Plumbing experience is needed.)

### **Housekeeper (20 hours)**

Two women who will clean retirees' rooms and bathrooms as well as the more general public areas (hallways, lobbies, offices, etc.).

### **Registered Nurse (20-30 hours)**

One who will oversee the general health of the retirees in the Assisted Living Facility as well as supervise and train Personal Care staff - especially in regards to assistance with self-administered medication.

### **Cooks (40 hours)**

Two couples needed to be part of a team - rotating daily cooking responsibilities based on a five-week cycle of a state-approved menu.

### **Grounds Manager (40 hours)**

One who will oversee, direct, and work with the Grounds Team in the overall upkeep of the NTM Homes grounds, supplies and equipment.

### **Grounds Maintenance (40 hours)**

One who works with the Grounds Team to maintain and improve the NTM Homes grounds. (This would include mowing, irrigation, pest/weed control, and concrete work.)

### **Personal Care (20-40 hours)**

One who will monitor the general health and wellbeing of the retirees in the Assisted Living Facility and assist with self-administration of medications, bathing, and dressing.

### **IT Specialist (part-time)**

One who will apply IT expertise to monitor, maintain, and update NTM Homes network systems and computers as well as instruct and train staff.